



## CALVARY CEMETERY

People of God Serving God's People

### RULES & REGULATIONS

#### GENERAL GUIDELINES

1. Visitors are reminded that the grounds of Calvary Cemetery are the sacred and final resting place of deceased members of the community. Accordingly, the proper decorum and respect which should characterize such a place is expected of all visitors.
2. Cemetery gates will be open for admission of visitors every day of the year from 7:30am to 5:00pm during the winter months (CST), and 7:30am to 7:00pm during the summer months (Daylight Savings Time). In case of inclement weather conditions and for the safety of our visitors, Calvary Management reserves the right to close the cemetery gates.
3. The Mausoleum Chapel is open the same hours as the main gate.
4. Visitors to the cemetery may be accompanied by their pets but all pets must on a leash
5. For the safety of all concerned, the speed limit in the cemetery shall not exceed 15 miles per hour.
6. Heavy Construction vehicles, large trucks and construction equipment will not be permitted in the cemetery unless by permission of Calvary Management.
7. All vehicles, motorcycles, and bicycles are restricted to Cemetery roads. Driving or riding across the cemetery grounds is not permitted.
8. Cemetery Personnel shall not accept any gratuity or reward of any kind for work done or personal assistance given to any lot owner or visitor to the Cemetery.
9. Anyone disturbing the solitude or orderliness of the Cemetery or engages in other improper conduct violating the rules and regulations of the Cemetery shall be asked to leave the Cemetery.
10. Visitors to the cemetery are not permitted to distribute literature of any kind to other visitors in the cemetery. Anyone engaging in this or any other form of solicitation will be asked to leave.
11. Except for the purpose of a military salute, firearms are not permitted on the cemetery grounds.

12. Defacing or breaking in any way any monument, statue or other property belonging to the cemetery or any other lot owner is prohibited.

13. Only in case of an emergency or with the permission of Calvary Management, shall anyone be permitted to work in the cemetery grounds during any other times than the open hours of the cemetery.

14. There will be no work done in the cemetery on Sundays.

15. Working on monuments, markers, or headstones is prohibited without the written permission of the owner or owners of said lot. All such work must be reported to Calvary Management before such work is started.

#### INTERMENTS AND ENTOMBMENTS

1. Each interment, whether body or cremains, must be in a vault or outer container that is approved by Calvary Management.

2. The cemetery will not open a grave or crypt or have an interment or entombment on Sunday, on certain holy days, nor national holidays.

3. Only an employee of the cemetery shall dig a grave or open a crypt.

4. One body interment or entombment is permitted per single grave or crypt space. A second right of interment or entombment for cremains may be purchased for half the current price of the grave or crypt space. Only two interments/entombments are permitted per single space, and only in the following fashions: one full body and one cremains, or two cremains.

5. The Mausoleum Chapel may be reserved for any denominational service with Cemetery Management's consent. A chapel fee of \$200.00 will apply to all funeral and memorial services.

6. Disinterment and re-interment must be arranged in advance with Calvary Management. When a removal from Calvary Cemetery to another cemetery is to be made, a permit from state officials must accompany the application, and must be done through a licensed funeral director.

7. Before the removal of the body of any person buried or entombed in the cemetery, written consent from the owner or owners of the lot must be given to Calvary Management.

## LOTS AND GRAVES

1. A person desiring to purchase a grave space, niche, or crypt can do so by contacting the cemetery office. After the selection of the space and payment in full has been made, a conveyance for the rite of burial will be issued to the purchaser.
2. All graves will be dug and filled by the cemetery employees. The sod will be replaced, or grass sown, and the grave made level with the lawn. If a family desires to fill a grave after a committal, they must do so only with the prior approval of Calvary Management.
3. The lot owner shall have the right to purchase proper markers or monuments, strictly subject to the regulations of the specific garden and cemetery.
5. If any tree or shrub situated on any lot that shall, by means of its roots or branches, become detrimental to the adjacent lots, avenues or inconvenient to passersby, the cemetery shall have the right, and it shall be its duty, to enter such lot and remove such tree or shrub or whatever part is dangerous, detrimental or inconvenient.
6. If any monument, structure, object, or inscription be placed in or upon any monument or structure on any lot which shall be determined by Calvary Management to be offensive, improper or injurious to the appearance of the surrounding lots or grounds, Calvary Management shall have the right and it shall be their duty to correct the object or remove it from the lot.
7. Payment must be made to the cemetery for any improvement or repair work needed on any lot or grave, monument or stone at the time the work is ordered.
8. All conveyances for the right of burial, when executed by the cemetery, shall be construed as simply granting to the lot owner, being the original purchaser of the lot conveyed, the right to use said lot for burial purposes for the interment of himself or herself, his or her family, his or her relatives or descendants and such other persons as in his or her lifetime he shall have procured the permission of Calvary Management to bury thereon. Such burial rights shall not be transferable, either by voluntary or involuntary conveyance or by descent, to any other persons or persons without the consent of Calvary Management.
9. All lot owners are prohibited from selling their lots in whole or in part or transferring the same without first notifying Calvary Management in writing.

## MONUMENTS AND HEADSTONES

1. Before ordering a monument or marker, lot owners are requested to consult with Calvary Management to ascertain if there is enough space on the lot for the desired monument or marker.
2. No person will be permitted to erect a monument or marker on a lot without the consent of the lot owner and complying with the rules of the cemetery.
3. Plans for all monument work must be submitted to Calvary Management for approval before contracting for the work.
4. Foundations for all stone and monument work must be constructed by employees of the cemetery and must be ordered and paid for at the cemetery office at least two weeks in advance of the arrival of the stone or monument work.
5. All monuments and markers must be of monument quality granite or bronze and approved by Calvary Management. Monuments, headstones, grave markers or ornaments constructed of metallic substances other than standard bronze will not be permitted.
6. Monuments may be placed only in sections where it is permitted and where privilege is purchased.
7. No monument or marker shall be erected in the cemetery unless it is firmly placed on a suitable foundation of solid masonry constructed only by cemetery personnel.
8. Dealers or manufacturer's cards or advertisements will not be cut into or marked on any stone or placed anywhere in the cemetery enclosure.
9. Markers, whether bronze or granite, must be flush with the ground and are restricted in size, based upon location.
10. No more than one flat marker will be permitted for each grave space, except where one of the markers is a Veteran's marker acquired directly from the United States Department of Veteran Affairs, in which case, only one other single marker will be permitted for placement.
11. All contractors doing construction work on any and all monuments, ledgers, or headstones must carry all necessary workers' compensation, public liability and automobile and truck insurance and provide proof of such insurance to the cemetery office.

12. Each lot owner shall keep in good repair all stone or monumental work upon his or her lot. In case of failure to do so, the cemetery may either repair or move the same at the lot owner's expense.

13. When a monument, headstone or ledger is to be removed from the cemetery, representatives must have a written order from the lot owners giving permission to do so.

### MAUSOLEUM CRYPTS

1. The body must be embalmed, and entombment must be made in an approved coffin that complies with the regulations of the cemetery and the Department of Health.

2. "Perpetual Care" means the general maintenance and upkeep of the mausoleum complex as may become reasonably necessary due to ordinary wear and tear.

3. Cremains may be entombed in a crypt or placed in an urn niche in the mausoleum.

4. Permanent floral decorations must be in a Calvary approved mausoleum vase. Attachment of pictures, emblems, or other non-approved items to mausoleum crypt shutters and patios is strictly prohibited. Use of tape, wires or glue to attach items to the front of the crypt or niche is strictly prohibited. The cemetery will remove any non-approved items and dispose of them immediately.

5. Nothing can be placed on the floors inside the mausoleum or on the sidewalks outside the mausoleum. Decorations placed in these locations will be removed.

6. Decorations permitted during holidays must be placed no more than three days before said holiday (See "Holidays & Special Occasions" below). All holiday decorations will be removed one week after said holiday or when items become unsightly.

7. For mausoleum vases that are out of reach, bring flowers to the cemetery office, and maintenance staff will place them.

8. The cemetery reserves the right to issue additional detailed regulations concerning the use of the mausoleum.

## CREMAINS BURIAL

1. Special areas in the cemetery have been developed for cremains only. These graves are smaller than regular size graves. Specials cremains niche spaces are available in the mausoleum and in columbaria throughout the cemetery.
2. Cremains may also be buried in other sections of the cemetery. If the cremains are buried in any of these sections, all the regulations regarding size and number of monuments and/or markers for that section must be followed.
3. Cremains must be placed into an urn, vault, or other container approved by Calvary Management prior to burial or entombment. Urns must be in an urn vault or concrete vault which can be purchased from the cemetery. These vaults help to prevent the ground from sinking.
4. Cremains may not be scattered or spread on the ground anywhere within the cemetery.

## PERPETUAL CARE FUND

1. A perpetual care fund was established to perpetuate the entire cemetery grounds and buildings. A designated percentage of the sale price of graves, crypts and niches as well as a number of donations and bequests from lot owners and graves purchased prior to that date, have been placed into this fund. The cemetery welcomes future donations and/or bequests to increase this fund. The cemetery established this special fund to prevent devastation to the cemetery grounds from lack of care. By this system the lot, grave, crypt or niche owner is assured that, regardless of his/her circumstances or that of his/her heirs, the cemetery will be cared for unnumbered years into the future.
2. "Perpetual Care" shall mean the cutting of the grass upon the lot and grave at reasonable intervals, raking of the lot and grave, pruning shrubs and trees and such work as may be necessary to keep the grounds in a good and neat condition. The cemetery hereby agrees to keep in good repair and maintain in good condition, the enclosures, buildings, drives, walks and borders in the cemetery.
3. The cemetery does not bind itself to maintain, repair, or replace any headstones, markers or monument structures or anything whatsoever attached thereto or placed upon lots or graves. The cemetery also does not bind itself to plant flowers or ornamental plants, to maintain mounds upon graves or to do any special or unusual work.

## GRAVE DECORATIONS

It is a good and holy thing to honor the graves and crypts of our loved ones with flowers and decorations. While we realize that there are many different ideas as to what are beautiful and appropriate decorations, the following guidelines have been established for the common good so that the beauty of our cemetery can be maintained. These guidelines try to strike an appropriate balance between the necessary regard for the safety of the cemetery staff and visitors and the needs of the families whose loved ones are buried in our cemetery.

## GENERAL POLICIES

1. Fresh cut and artificial flowers placed in floral containers attached to the monument are always welcome decorations. Floral “saddles” may be placed on top of upright monuments. Lot owners should be aware of the fact that artificial flowers tend to fade and disintegrate over time due to the effects of weather. The cemetery reserves the right to remove and/or dispose of any floral decorations (fresh cut and/or artificial) when they become wilted, discolored, damaged or unsightly. It is not permissible to stick artificial flowers in the ground in front of or in the area around headstones or monuments. All flowers must be placed in and attached firmly to permanently installed flower vases. Permanently installed flower vases must be approved by Calvary Management and installed by either cemetery employees or an approved monument dealer.
2. Flowers, trees, and other plants may not be planted on the grave site.
3. Flowers brought to the cemetery following a funeral will be removed from the grave three days following the burial. Any person wishing to retain floral designs or decorations must remove them within 48 hours following the funeral service.
4. Stepping stones and benches are not permitted on the lots.
5. Bench privileges may be purchased through Calvary Cemetery, and are limited to certain areas of the Cemetery.
6. Wooden fences, trellises, headboards, or any other enclosures around lots or graves are not permitted.
7. If any monument, structure, object or inscription placed in or upon any monument or structure on any lot which shall be determined to be offensive, improper, or injurious to the surrounding lots or grounds, it shall be the right and duty of Calvary Management to correct the object or remove it from the monument and/or lot.

8. It is not permissible to hang items in trees, and/or shrubbery near grave sites, including but not limited to bird feeders, bird houses, hanging plants, balloons, whirly gigs, wind chimes, solar lights, wooden signs, banners, or other decorations. Calvary Management maintains the authority to remove and dispose of such items

9. Items placed in or on the ground, or on monuments, including but not limited to: shepherd's hooks, statues, glass objects/containers, clay or ceramic pots, rocks, shells, toys, stuffed animals, solar lights, balloons, wreaths, wooden or metal crosses, candles, or other ornamental objects are strictly prohibited. Calvary Management maintains the authority to remove any object from the Cemetery that does not comply with these regulations. Removed items can be retrieved from the Cemetery maintenance department. All removed items will be disposed of after 30 days.

10. While every effort will be made to care for decorations, the cemetery regrets that it cannot be responsible for any grave decorations which are lost, stolen, or damaged.

11. Due to fire hazards, never place lit incense sticks, candles, cigarettes, or any other flammables in the ground. Please do not leave trash, beer cans, cigarettes, or other litter anywhere on the grounds. Disposal of rubbish on the drives or any part of the grounds is prohibited.

#### REGULATIONS DURING MOWING SEASON MARCH 1 – OCTOBER 31

1. MARCH 1 – MARCH 15. All decorations placed on the grave over the winter will be removed and discarded in preparation for the growing season. Lot owners should retrieve any items they wish to keep before this date. Lot owners are asked not to place any decorations during this time.

2. During mowing season, no decorations are allowed to be placed on the ground. All decorations must be placed in vases attached to monument or approved in-ground vases.

3. Any item found on the ground, lot, or grave which interferes with mowing and trimming of the cemetery grounds will be removed without notice.

4. All floral decorations must be placed on the monument in a permanently installed vase.

REGULATIONS DURING NON-MOWING SEASON-  
NOVEMBER 1 – MARCH 1.

1. Grave blankets or grave coverings are permitted; however, they may not be secured with metal stakes driven into the ground.
2. Artificial wreaths less than 30 inches high placed on stands are permitted.

HOLIDAYS/SPECIAL OCCASIONS

1. Floral decorations, wreaths, potted flowers and American Flags will be permitted on the gravesite for a period of three days before and one week following each of the six (6) special days, which are: Easter, Mother's Day, Memorial Day, Father's Day, the Fourth of July, and Labor Day. All decorations left on the gravesite past the allotted time will be removed and disposed of by maintenance.